



香港牙醫管理委員會
**THE DENTAL COUNCIL
OF
HONG KONG**

**Application for Specialist Registration
Guidance Notes**

IMPORTANT

The application form must be completed **legibly and fully with all relevant details** before it would be processed.

GENERAL INFORMATION

1. Only dentists whose names have been included in the General Register may apply for inclusion in the Specialist Register.
2. Pursuant to section 12B of the Dentists Registration Ordinance (DRO), Chapter 156, Laws of Hong Kong, the Dental Council shall not approve an application for specialist registration unless the applicant :-
 - (a) (i) has been awarded a Fellowship of the Hong Kong Academy of Medicine (HKAM), and certified by HKAM that he has completed the postgraduate dental training and has satisfied the continuing education requirements determined by HKAM for the specialty; *or*
 - (ii) has been certified by HKAM that he has achieved a professional standard equivalent to that recognized by HKAM for the award of its fellowship and has completed the postgraduate dental training and satisfied the continuing education requirements comparable to those determined by HKAM for the specialty; *and*
 - (b) is competent in the specialty.

3. Each application will be considered by the Education and Accreditation Committee (EAC) of the Dental Council. Where necessary, the EAC may refer the application to HKAM for its certification of the matters set out in paragraph 2(a)(ii) above.
4. The EAC shall recommend to the Dental Council as to whether the applicant satisfies the conditions in section 12B of the DRO, and whether the application should be approved.
5. If the EAC recommends rejection of an application, the applicant will be notified of the reasons for the recommendation and he may submit to the Dental Council written representations on the recommendation.

APPLICATION PROCEDURES

6. Completed application forms shall be submitted to the Secretary of the Dental Council.
7. An applicant can apply for inclusion in the Specialist Register under only one of the following specialties :-

<u>Code</u>	<u>Specialty</u>	<u>Requisite Qualifications</u>
SA	Orthodontics	FHKAM (Dental Surgery) <i>and</i> FCDSHK (Orthodontics)
SB	Oral & Maxillofacial Surgery	FHKAM (Dental Surgery) <i>and</i> FCDSHK (Oral & Maxillofacial Surgery)
SC	Periodontology	FHKAM (Dental Surgery) <i>and</i> FCDSHK (Periodontology)
SD	Endodontics	FHKAM (Dental Surgery) <i>and</i> FCDSHK (Endodontics)
SE	Paediatric Dentistry	FHKAM (Dental Surgery) <i>and</i> FCDSHK (Paediatric Dentistry)
SF	Prosthodontics	FHKAM (Dental Surgery) <i>and</i> FCDSHK (Prosthodontics)
SG	Family Dentistry	FHKAM (Dental Surgery) <i>and</i> FCDSHK (Family Dentistry)
SH	Community Dentistry	FHKAM (Dental Surgery) <i>and</i> FCDSHK (Community Dentistry)

8. An applicant who does not possess the requisite qualifications should submit a Letter of Certification issued by HKAM to support his application. For enquiries concerning certification of

qualifications by HKAM, please contact HKAM (Telephone (852) 2871 8888, Fax (852) 2505 5577, Email hkam@hkam.org.hk).

9. A completed application form must be declared in the presence of :-
- (a) a notary public or a commissioner for oaths, if the application is declared in Hong Kong; *or*
 - (b) a notary public, if the application is declared outside Hong Kong.

Note : Statutory declaration service is available free of charge during office hours at the following offices of the Department of Health :-

Boards and Councils (Registration) Office
17/F, Wu Chung House,
213 Queen's Road East,
Wanchai, Hong Kong
(Tel. No. : 2961 8655 / 2961 8756)

Boards and Councils (Branch) Office
1/F & 2/F, Shun Feng International Centre,
182 Queen's Road East,
Wanchai, Hong Kong
(Tel. No. : 2527 8351 / 2527 8380)

Boards and Councils (Wong Chuk Hang) Office
4/F, Hong Kong Academy of Medicine Jockey Club Building,
99 Wong Chuk Hang Road,
Aberdeen, Hong Kong
(Tel. No. : 2873 5862 / 2873 5437)

Clinic Administration and Planning Section (Branch Office)
Room 331, 3/F
Sha Tin Government Offices
1 Sheung Wo Che Road
Shatin, NT
(Tel. No. : 2158 5131)

10. The application must be accompanied by the following documents :-
- (a) a certified true copy, together with a photocopy, of the applicant's passport or Hong Kong Identity Card;
 - (b) two passport size photographs (4 x 6 cm to 5 x 7 cm) taken within the past 3 months, one of which shall be affixed to the application form ;
 - (c) the supporting documents specified in paragraph 11 (for an applicant who is a Fellow of HKAM) or 12 (for an applicant who is not a Fellow of HKAM) below;

- (d) a crossed cheque or bank draft for the application fee payable to “Government of the Hong Kong Special Administrative Region” or “Government of HKSAR” (the current application fee is HK\$2,170); **and**
- (e) if the applicant is practising dentistry in a jurisdiction outside Hong Kong, an original Certificate of Good Standing issued by the dentists registration authority of that jurisdiction not earlier than 3 months before the date of application.

[**Note :** If the application is submitted in person to the Dental Council Secretariat, the originals of the documents in (a) and (c) above may be presented for verification in lieu of the certified true copy.]

- 11. An applicant who is a Fellow of HKAM must submit the following supporting documents :-
 - (i) a certified true copy, together with a photocopy, of each of the relevant fellowship diplomas awarded by HKAM and CDSHK; **and**
 - (ii) a certified true copy, together with a photocopy, of the Letter of Certification issued by HKAM certifying the matters set out in paragraph 2(a)(i) above.
- 12. An applicant who is not a Fellow of HKAM must submit the following supporting documents :-
 - (i) a certified true copy, together with a photocopy, of the diploma of the qualification relied upon by the applicant; **and**
 - (ii) a certified true copy, together with a photocopy, of the Letter of Certification issued by HKAM certifying the matters set out in paragraph 2(a)(ii) above.
- 13. For certified true copies, certification should be made by a notary public or a commissioner for oaths in Hong Kong, or by a notary public outside Hong Kong.

SUBMISSION OF APPLICATION

- 14. The application, together with all supporting documents, should be submitted to :-

The Secretary
Dental Council of Hong Kong
c/o 17/F., Wu Chung House,
213 Queen’s Road East,
Wanchai, Hong Kong

- 15. Enquiries can be made at (852)2873 4829.

Note to Applicants

Waiver of Registration and Related Fees for Healthcare Professionals

As a token of appreciation to healthcare professionals in the fight against coronavirus disease-2019, the fees payable in respect of statutory registration / enrolment as well as issuance and/or renewal of practising certificates for 13 healthcare professions that take effect during the 3-year concession period from 1 July 2020 to 30 June 2023 will be waived by the Government if certain criteria are met.

2. Pursuant to Dentists (Fee Concessions) Regulation 2020, the fees payable for the first time registration in the General Register and Specialist Register and the issuance and/or renewal of practising certificates for up to 3 times that first take effect during the concession period will be waived.

The Dental Council of Hong Kong